



# Kids Care Program

Shoreview Community Center



Kids Care is a drop-in childcare program offered by the Shoreview Parks and Recreation Department for children 6 months up to 8 years old. The program provides a safe, fun and stimulating environment where your child can explore and interact with other children while you enjoy the benefits of the facility. Our program offers no structured curriculum. Parent/guardian must remain in the facility while child is in Kids Care. Maximum stay of two hours per child.

## Morning Hours

Monday – Saturday 8:00am-12:30pm

## Evening Hours

Monday – Thursday 4:00pm-8:30pm

Friday 4:00pm-7:00pm

Cost: \$1 per hour per child (no pro-rating for partial hours)

- Open to children 6 months to 8 years
- Parents must remain in the facility
- Two hour maximum stay

## Contact Info

Kids Care Direct Line

651-490-4763

Recreation Program Supervisor

651-490-4764

Parks & Recreation

651-490-4750

Community Center

651-490-4700

## Checking your child in and out of Kids Care:

- ❖ Sign your child in with Kids Care staff when you arrive.
- ❖ Complete an Emergency Health form before leaving your child.
- ❖ Inform staff of any allergies or special needs your child may have.
- ❖ Ensure your child has on a clean, dry diaper & clean hands prior to entering.
- ❖ All personal items must be labeled with your child's name.
- ❖ If child is not toilet trained, please bring a labeled diaper bag with a spare diaper, wipes and change of clothing.
- ❖ If child is unable to sit up his/her own, please bring an infant seat.
- ❖ Snacks are not allowed in Kids Care.
- ❖ Be prepared to show a photo ID when picking child up.

## Child to Staff Ratio's

The ratio of Kids Care attendants to children is 1:8, with additional consideration given to situations with a large number of infants. The decision on the number of children accepted will be at the discretion of the Kids Care staff and management.

(more information on back side)

### Illness Policy

A child should not attend Kids Care if they display any of the following symptoms within 24 hours:

- Fever of 100 degrees or higher
- Head lice or nits
- Undiagnosed rash
- Untreated eye infection
- Diarrhea
- Vomiting
- Severe cold

*If a child displays any of the above symptoms, a parent/guardian will be called back to Kids Care to pick up their child.*

A child must be free of symptoms 24 hours prior to returning to the program. The child should not attend if he/she is in the communicable stages of an illness or is unable to participate in regular activities. Please contact the staff if the child has a communicable disease - notices will be posted on the Kids Care counter to inform parents. If a child is sent to the program within 24 hours of symptoms, Kids Care staff has the right to refuse care for your child.

### Payment/Late Fees

Payment for Kids Care services will be rendered when the child is picked up from the program. If the two-hour maximum time allowance is exceeded, or a child has not been picked up at the time the program closes then a \$1 per minute late fee will be assessed per child.

### Diaper Changing

Please ensure your child is wearing a clean, dry diaper when arriving in Kids Care. Staff will change your child's diaper if necessary, so please bring a labeled diaper bag with a spare diaper, wipes and change of clothing. \*Please note if your child is toilet training and continuously has accidents in Kids Care, you will be asked to send your child in a pull-up training pants.

### Food/Beverage

Food and beverages are not allowed in the Kids Care room. Exceptions will be made for pre-mixed bottles, or water in a sippy cup and medical conditions requiring food during the child's visit. *If a medical condition warrants the need for a snack, the child will be taken out of the room by a Child Care Attendant and will eat the food in the Wave Café area. The child and staff will wash hands and face prior to re-entering the Kids Care room to avoid allergen contamination.*

### Crying Policy

Child Care Attendants will comfort a crying child. If the child cries consistently for 15 minutes or more, a parent/guardian will be located to return to Kids Care.

### Holidays

Kids Care is closed on most major holidays. Please see staff for specific dates of closure.



Shoreview Community Center  
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