

**Shoreview Community Center
Parks & Recreation Department**

**Rental Team
4580 Victoria Street N
Shoreview, MN 55126
651-490-4790**

Rental Party FAQs:

Am I required to rent a room for my party?

You must have a room reservation if you plan on bringing outside food, cake/cupcakes, opening presents, balloons, or decorations. No parties are allowed in the common lounge areas or the cafe; you must rent a room. You are welcome to stay and play, however, you will be asked by staff to store your belongings in your vehicle.

How do I reserve a room for my party?

Contact our Rental Team:
rentals@shoreviewmn.gov
651-490-4790

Can I make a reservation on the day of my party?

We do not offer same day party room rentals, all reservations are required with full payment in advance and are reserved first come first serve.

When do I need to know my final headcount?

When making your reservation with our rental team it is important to include the total number of people at one time; this includes adults as well as children. This helps rental staff determine which room will be the best fit for your event.

Can I decorate the room?

You may decorate using blue painters tape or 3M Command Strips. All guests, decorations, and personal items in the room need to be removed by the end of your reservation time. Ceiling decorations, pinatas, glitter, and confetti are prohibited. In addition, wall decorations are prohibited in our Poolside Party Room.

Can I get into the room early to decorate or stay late to clean up?

The time you have the room reserved for includes setup and cleanup time. If you would like extra time for your party, we recommend contacting the rental team for additional rental options in advance. Please be considerate of staff and others using the rooms outside of your reservation time so events stay on schedule.

Do adults need to purchase admission wristbands for the waterpark?

- If they are going to be actively using the facility (swimming, working out, playing basketball, etc.), they will need to purchase a wristband.
- All children 6 years of age and under with wristbands in the waterpark are required to have a parent/guardian with paid wristband within arms reach at all times.
- Any other adults that do not plan on using the waterpark, basketball gym, fitness center or showers are not required to purchase a wristband.

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Do adults need to purchase admission wristbands for the indoor playground?

All children are required to have wristbands in the indoor playground at all times. Adults are not required to purchase a wristband for the indoor playground but are required to supervise their child/children in the indoor playground at all times.

How do I get the group rate for admission wristbands?

The group rate applies when you purchase a minimum of 10 wristbands within one transaction.

Can I come before or stay after my party time to use the pool or playground?

Wristbands are valid for full day use of the Shoreview Community Center within business hours. You are welcome to use your wristbands before or after your room reservation time.

Can I bring in my own food and beverages?

You are welcome to bring in your own food and non-alcoholic beverages into your room during your reservation time. Outside food is only allowed in a rented room. Shoreview Community Center is not responsible for storing any items or keeping items warmed or cooled at any time. Red and purple food dyes are prohibited.

If I need to cancel my party, is the amount I paid refundable?

Reservation fees are non-refundable in the event of cancellation.

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