

# BAMBOO BAY EXCLUSIVE RENTAL POLICIES



Thank you for choosing the Shoreview Community Center to host your party! Please take the time to review the following information. By signing our rental agreement form, you agree to adhere to these rules and policies.

## Bamboo Bay Waterpark

- Inside Bamboo Bay
- Reservation time – 2.5 hours
  - Includes setting and cleaning up
  - Remove all items from the pool area at the end of your reservation
- Includes both cabanas
- No running or rough play
- Kids 6 and younger must be supervised by an adult at all times

## Waterpark rental fee

- Damage deposit of \$175 due
  - Must be paid online within 48 hours – link will be sent to you for payment
- Includes wristbands for access to Bamboo Bay only
- Rates:
  - 50 guests, no food: \$700 + tax
  - 50 guests, with food: \$800 + tax
  - Additional wristbands may be purchased the day of at full price

## Check in

- At lower level service desk, may arrive 15 minutes prior to event start time
- Staff may check coolers and items at check in
- Staff will provide wristbands on the day of your event

## General policies

- Food and drinks:
  - Only available if you purchased the food option
    - Can bring in your own food or buy from the cafe
  - Refrigerators and microwaves are not available

(continued on next page)

- Not allowed:
  - Glass containers
  - Alcoholic beverages
  - Crockpots
  - Foods containing nuts
- Rolling carts may be available on the day of your event
- Decorations:
  - Tabletop decorations only
  - Helium balloons, confetti, glitter, and piñatas are not allowed
- Do not sit on the tables or stand on chairs or benches
- Tobacco use is not allowed anywhere inside the building

## **Damage deposit**

- \$175 refundable damage deposit due at time of booking
  - You will not be refunded if you cancel your event
- City may hold damage deposit if:
  - Policies are violated
  - You run over the reservation time
  - There is an excessive amount of clean up needed
- The city may also charge actual costs for damages caused to the facility
- The city will refund damage deposit within 14 business days if contract has been satisfied

## **Cancellations and refunds**

- Reservation and wristband fees are non-refundable
- Contact the rentals office
  - 651-490-4780
  - rentals@shoreviewmn.gov

## **Liability**

The Shoreview Community Center is not responsible for any loss, damage, injury, or illness by the users of the facilities within the community center or on the surrounding grounds. The community center will not be held responsible for items that are left at the facility.